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LEONI TOWNSHIP BOARD OF TRUSTEES MEETING
MINUTES
February 11, 2020

The Leoni Township Board of Trustees held a Regular Board Meeting on February 11, 2020 @ 6:00 PM in the Leoni Township Hall, 913 Fifth St., Michigan Center, Michigan.

Call to Order 6:02 pm
Members Present: Supervisor Linnabary, Clerk Pickett, Treasurer Clemente and Trustees Cole, Cox and Horning
Members Absent: McGee
Attendance Approximately: 22

BRIEF PUBLIC COMMENT:

Public Comment Opened 6:03 pm
Public Comment Closed 6:08 pm

APPROVAL OF AGENDA

*Motion by Pickett, support by Cox to **approve** the agenda with the addition of including “the Site Plan checklist” to item#7 and moving F&V Discussion to the top of the agenda*
Motion Carried by Voice Vote

APPROVAL OF ACCOUNTS PAYABLE

*Motion by Linnabary, support by Clemente to **approve** accounts payable as presented, Bills Due January 16 -February 3, 2020 for \$120,854.93 and Bills Due February 11, 2020 for \$395,521.28.*

*Roll call vote: 6 Ayes Linnabary, Pickett, Clemente, Cole, Horning and Cox
0 Nays*

APPROVAL OF CONSENT AGENDA #1 APPROVAL OF MINUTES

*Motion by Linnabary, support by Cox to **approve** January 14th and January 17th, 2020 minutes.*

*Roll call vote: 6 Ayes Linnabary, Pickett, Clemente, Cole, Horning and Cox
0 Nays*

APPROVAL OF CONSENT AGENDA #2 ADULT USE WINDSOR TOWNSHIP

Motion by Linnabary, support by Cox to Move Consent Agenda #2 (a-f) to New Business #8.

Motion carried by voice vote

APPROVAL OF CONSENT AGENDA #3 ADULT USE CENTER CREEK GROWER

Motion by Linnabary, support by Cox to move Consent Agenda #3 to New Business #9

Motion carried by voice vote

F&V DESIGN PHASE OF MBR IMPROVEMENT PROJECT DISCUSSION

James Green discussed with board members about the membrane filter project and the service agreement presented. Board discussed the ideas of other options to look at for a temporary emergency fix until financing of the project could be obtained.

OLD BUSINESS:

1. Estimate to complete flooring for front room/office, Ord. officer, kit/bath
 - a. TS Floor Covering \$3,064.00
 - b. Classic Floors & Interiors \$4,428.26
 - c. Dynamic Interiors \$3,563.00

*Motion by Cole, support by Clemente to **approve** TS Floor Covering for \$3,064.00 for flooring installation.*

*Roll call vote: 6 Ayes Linnabary, Pickett, Clemente, Cole, Horning and Cox
 0 Nays **Motion Carried***

2. Township Security for Employee Safety – Approve \$650 for tint on front of building

*Motion by Cole, support by Pickett to **approve** Allied Window Tinting for \$650.00*

*Roll call vote: 6 Ayes Linnabary, Pickett, Clemente, Cole, Horning and Cox
 0 Nays*

Motion Carried

3. Michigan Center Lioness Park Equipment Project.

*Motion by Cole, support by Cox to **approve** Kerry Pickett to look at budget funds in Parks and Recreation for property to be purchased.*

Motion carried by voice vote

NEW BUSINESS:

1. Adult Use Ordinance Language Clarification

*Motion by Pickett, support by Cox to **approve** changing spelling in Paragraph one from "Prupose" to "purpose", adding in 41.01 Definitions "Premises" and adding 41.11 (D) "feet from", and keeping "Blackman-Leoni Public Safety Department" in all areas where needed.*

*Roll call vote: 5 Ayes Linnabary, Pickett, Clemente, Horning and Cox
 1 Nays Cole **Motion Carried***

2. Designated Representative for Potentially retaining Miller Canfield as Bond Counsel for WWTP

*Motion by Cox, support by Cole to **approve** to appoint Patrick Clemente as the board approved representative to engage in discussions with the law firm of Miller Canfield with authority to solicit a proposal from Miller Canfield as bond counsel for Leoni Townships waster water treatment plant Capital Improvement Plan.*

*Roll call vote: 5 Ayes Linnabary, Pickett, Cole, Horning and Cox
1 Abstain Clemente **Motion Carried***

3. Ann Arbor Bicycling Touring Society, Brills Lake Fire Barn Rest Stop July 11, 2020

*Motion by Pickett, support by Cole to **table** and move to Old Business next meeting to further review water source at the Brills Lake Fire Barn and Township Liability Insurance requirements.
Motion carried by voice vote*

4. Michigan Certified Assessing Officer Training Class for Kelsey and Melissa \$1,050.00 each.

*Motion by Pickett, support by Cox to **approve** Kelsey Cox and Melissa Martin to attend the Michigan Certified Assessing Officer (MCAO) class for \$1,050.00 each.*

*Roll call vote: 6 Ayes Linnabary, Pickett, Clemente, Cole, Horning and Cox
0 Nays **Motion Carried***

5. Schmidt Grant Consulting Contract for Service – DNR Recreational Passport Grant \$1,500

*Motion by Pickett, support by Cole to **approve** Schmidt Grant Consulting Contract for Service in the application process for the DNR Recreational Passport Grant for the Mill Pond Project for \$1,500.00.*

*Roll call vote: 6 Ayes Linnabary, Pickett, Clemente, Cole, Horning and Cox
0 Nays **Motion Carried***

6. Replace Doug Perrine Sewer & Water Board Seat for remainder of term with Matt Horning.

*Motion by Linnabary, support by Cox to **approve** replacing Doug Perrine on the Sewer and Water Board with Matthew Horning for the remainder of the term*

Motion carried by voice vote

7. Send Site Plan Ordinance to Ordinance Committee for Review/Update and complete a comprehensive study on additional ordinances

*Motion by Pickett, support by Cox to **approve** sending the Site Plan Ordinance and the Site Plan Checklist to the Ordinance Committee for Review and update and also to do a complete and comprehensive study on additional ordinances.*

Motion carried by voice vote

8.

Adult Use Windsor Township

- a. Grower #12 – Dettman Road
- b. Grower #13 – Dettman Road
- c. Grower #14 – Dettman Road
- d. Grower #15 – Dettman Road
- e. Grower #16 – Dettman Road
- f. Processor #17 – Dettman Road

*Motion by Linnabary, support by Cox to **approve** the Adult Use Licenses for Windsor Township at Dettman Road Location.*

*Roll call vote: 5 Ayes Linnabary, Pickett, Clemente, Horning and Cox
1 Nays Cole **Motion Carried***

9. Adult Use Center Creek Grower #18 Commerce

*Motion by Linnabary, support by Cox to **approve** the Adult Use Grower License for Center Creek on Commerce St.*

*Roll call vote: 5 Ayes Linnabary, Pickett, Clemente, Horning and Cox
1 Nays Cole **Motion Carried***

DISCUSSION:

1. Expenditure Policy Review

Patrick Clemente gave a handout showing our current Policy and two additional proposals for possible changes for board review.

2. Letters of Recognition for Donations to Leoni Township. (See Attached)

- a) Leoni Investments \$700.00 towards 70-inch TVs for the Township Hall
- b) Phelps Towing \$1,000.00 towards 70-inch TVs for the Township Hall
- c) Howard Linnabary for contracting Liberty Plumbing for new water lines for outside spigots totaling \$3,112.00

3. March 10, 2020 Board meeting needing to moved to another date due to the Primary Presidential Election being held on the same date.

*Motion by Cole, support by Pickett to **approve** moving the March meeting date from March 10, 2020 to March 12, 2020 and keeping the work session on Monday March 9, 2020.*

Motion carried by voice vote

PUBLIC COMMENT:

Public Comment Opened 7:25 pm

Public Comment Closed 7:25 pm.

Motion by Linnabary to adjourn, support by Cox
Meeting adjourned at 7:26 p.m. **Motion Carried**

Kerry Pickett, Clerk