

Leoni Township – Adult Use Marihuana Facilities -- License Application Checklist

- ___ Application Cover Page (signed) – Non-Refundable letter
- ___ Completed Leoni Application Form
- ___ \$5000 non-refundable application fee
- ___ Certified Survey stating the distance from any church, daycare or school

If applying as an individual:

- ___ Copy of applicant's government issued photo id
- ___ Emergency contact information

If applying as an entity that's not an individual:

- ___ Copy of government issued photo id for each stakeholder, shareholder, or member
- ___ Emergency contact person (should be the highest-ranking stakeholder, shareholder, or member)
- ___ Articles of Incorporation
- ___ Assumed name registration documents
- ___ Internal Revenue Service SS-4 EIN confirmation letter
- ___ Copy of the operating agreement (if an LLC)
- ___ Copy of the partnership agreement (if a partnership)
- ___ Copy of the by-laws or shareholder agreement (if a corporation)

___ Name, date of birth, physical address, copy of photo identification, and email address for any managerial employee or employee of the Adult Use Marijuana Facility

___ Permission to use the premises. You need either:

(a) ___ Proof of ownership of the entire premises, or

(b) ___ Written consent from the property owner for use of the premises in the manner in which you're applying for licensure, and

___ A copy of the lease for the premises (if applicant is not the owner)

- ___ Proof of an adequate premise liability and casualty insurance policy
- ___ Security Plan
- ___ Floor Plan
- ___ Scale diagram of the property including parking spaces and handicapped parking spaces
- ___ Proposed text or graphical materials to be shown on the exterior of the facility
- ___ Staffing Plan
- ___ Business Plan
- ___ Facility Sanitation Plan
- ___ Affidavit of Compliance in Transportation of Marihuana
- ___ Affidavit of Applicant Licensing Good Standing
- ___ Affidavit of Applicant Municipal Good Standing
- ___ Affidavit of Stakeholder Licensing Good Standing
- ___ Affidavit of Stakeholder Municipal Good Standing
- ___ Affirmation of Applicant Age and Record
- ___ Authorization to Release Criminal Information for Application and Licensing Purposes
- ___ Zoning Compliance

Grower licenses have the following additional requirements:

- ___ Grower Plan
- ___ Production Testing Plan
- ___ Chemical and Pesticide Storage Plan
- ___ Affidavit of Compliance in Growing of Marihuana