

Date: _____

**APPLICATION FOR SITE PLAN REVIEW
TOWNSHIP OF LEONI
JACKSON COUNTY, MICHIGAN**

The following items are required and must be completed and attached to this application:

- Copy of your Well and Septic Permits from the Jackson County Health Dept. (Septic Permit if not in sewer system)
- Site Plan Approval from Jackson County Drain Commissioner – Geoff Snyder
- Release Form for Soil Erosion and Sedimentation Control – Form attached to application
- Jackson County Road Commission Approval

A. _____
Business Name

Business Address

Phone

Contact Person

Address

Phone

B. Give brief description of property (lot, block, tract, etc.)

C. Property is situated: (give street, alleys, property lines, etc.)

D. State intended use of buildings, structures, or land.

E. Fee: _____ Date Paid: _____

In case of cancellation, I understand that all fees will be forfeited. Please refer to data sheet
Application must be received at least 7 working days before hearing.
Attendance at the site plan meeting is required.

Signature of Applicant (s)

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LEONI TOWNSHIP PLANNING COMMISSION
SITE PLAN REVIEW

DATE _____

FILE NO. _____

FOR _____

PROJECT LOCATION _____

SECRETARY _____

DATE _____

CHAIRMAN _____

DATE _____

Article 5.6.4

	Meets Requirements	Remarks
A.) Scale 1" =20' nor less than 1" =200'	_____	_____
B.) 1. Lot line	_____	_____
2. Location	_____	_____
3. Dimensions	_____	_____
4. Angle and Size	_____	_____
5. Legal Description	_____	_____
6. Name and address of prop. Owner	_____	_____
7. Name and address of developer	_____	_____
8. Name and address of designer	_____	_____
C.) 1. Drawing scale	_____	_____
2. North arrow	_____	_____
3. Boundary dimensions	_____	_____
4. Topography (not more than 2' contour intervals)	_____	_____
5. Natural features, such as:	_____	_____
a. Wood lots	_____	_____
b. Streams	_____	_____
c. Rivers	_____	_____
d. Drains	_____	_____

	Meets Requirements	Remarks
5. Natural features, such as: (continued)		
e. Lakes		
f. similar features		
D.) Show existing man-made features:		
1. Buildings		
2. Structures		
3. High Tension towers		
4. Pipe Lines		
5. Existing utilities as:		
a. water lines		
b. sewer lines		
6. Excavations		
7. Bridges		
8. Culverts		
9. Drains and easements		
10. Identify adjacent properties and their uses		
E.) 1. Building Location		
2. Proposed finished floor		
3. Proposed grade line elevation		
4. Size of proposed principle building		
5. Size of accessory building (Sec. 4.5.6)		
6. Building relation, one to another to any existing structure on the site		
7. Height of all buildings (Sec. 4.6)		
8. Square footage of floor space		
9. Residential Development (only)		
a. Density Schedule		
b. Number of Dwellings and units per acre:		
c. Dwelling schedule (showing the unit type and number of each type):		

	Meets Requirements	Remarks
F.)	1. Proposed streets (Sec. 5.3.4)	
	2. Proposed driveways (Sec. 5.20)	
	3. Proposed sidewalks (5.3.4)	
	4. Other vehicle circulation features within site:	
	5. Other pedestrian circulation features within site:	
	6. Other vehicle circulation features adjacent to site:	
	7. Other pedestrian circulation features adjacent to site:	
	8. Number of parking spaces (Sec 5.3.7)	
	9. Off street parking area (Sec. 5.3)	
	10. Identification of service lanes	
	11. Identification of service parking	
	12. Lighting (Sec. 5.3.4g)	
	13. Signs (Sec. 5.2)	
G.)	1. Show the proposed locations, use and size of open spaces:	
	2. Location of any landscaping	
	3. Location of any fences (Sec. 4.6 & 5.17)	
	4. Location of any walls (Sec. 5.17)	
	5. Any proposed alterations to the topography and other natural features shall be indicated:	
	6. Show any proposed location of connections to existing utilities and proposed extensions thereof:	

H.) Vicinity map shall be submitted showing the location of the site in relation to the surrounding street system: _____

I.) 1. Lot requirements (Sec. 4.6) _____
2. Lot split or combination _____

REMARKS: _____

APPROVAL WITH CONDITIONS: _____

NOT APPROVED: _____

DATE: _____